

Chapter 3 - General Institution

AP 3515 Reporting of Crimes

References:

Penal Code Section 245; Education Code Sections 212, ~~67380~~, and 87014; Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998; 20 United States Code Section 1232g; 34 Code of Federal Regulations Parts 99.31(a)(13), (14) and 668.46; Campus Security Act of 1990

Whenever any employee of Mt. San Antonio College is attacked, assaulted, or menaced, the employee shall promptly report the attack or assault to the Mt. SAC Public Safety Department. In addition, any individual who is a victim or a witness of a crime occurring on campus should immediately report the crime to the Mt. SAC Public Safety Department.

In the event an employee is assaulted, attacked or menaced by a student, the employee shall notify his or her supervisor as soon as practical after the incident. The supervisor of any employee who is attacked, assaulted or menaced shall assist the employee to promptly report the attack or assault to the Mt. SAC Public Safety Department. The supervisor himself or herself shall make the report if the employee is unable or unwilling to do so.

The College shall publish warnings to the campus community about crimes that are considered to represent an immediate threat to other students and employees in a manner that is timely and will aid in the prevention of similar crimes. The information shall be disseminated by the College's Public Information Officer in consultation with the College President/CEO in a manner that aids the prevention of similar crimes.

The College shall annually collect and distribute statistics concerning crimes on campus. All College staff with any responsibility for student and campus activities shall report crimes about which they receive information.

The College shall publish an Annual Security Report every year by October 1 that contains statistics regarding crimes committed on campus and at affiliated locations for the previous three years. The Annual Security Report shall also include policies pertaining to campus security, alcohol and drug use, crime prevention, the reporting of crimes, hate crimes, sexual assault, victims' assistance program, student discipline, campus resources, and other matters. The College shall make the report available to all current students and employees. The College will also provide perspective students and employees with a copy of the Annual Security Report upon request. A copy of the Annual Security Report can be obtained by contacting the College Public Safety Department, by viewing the College web page located at www.mtsac.edu, or by reviewing the published information in the current Schedule of Classes.

The College may disclose the final results of disciplinary proceeding to a victim of an alleged perpetrator of a crime of violence or a non-forcible sex offense, regardless of the outcome. The College may also disclose to anyone, the final results of a disciplinary proceeding in which it concludes that a student violated College policy with respect to a crime of violence or non-forcible sex offense. The offenses that apply to this permissible disclosure are:

- arson;
- assault offenses;
- burglary;
- criminal homicide – manslaughter by negligence;
- criminal homicide – murder and non-negligent manslaughter;
- destruction, damage, or vandalism of property;
- kidnapping or abduction;
- robbery; and
- forcible sex offenses.

The disclosure may only include the final result of the disciplinary proceeding with respect to the alleged criminal offense. The College shall not disclose the name of any other student, including a victim or witness, unless the victim or witness has waived his or her right to confidentiality.

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