

Chapter 3 – General Institution

BP 3810 Claims Against the College

References:

Education Code Section 72502; Government Code Sections 900 et seq.; 910

Any claims against the College for money or damages, which are not governed by any other statutes or regulations expressly relating thereto, shall be presented and acted upon in accordance with Title I, Division 3.6, Part 3, Chapter 1 (commencing with Section 900) and Chapter 2 (commencing with Section 910) of the California Government Code.

Claims must be presented according to this policy and related procedures as a prerequisite to filing suit against the College.

Claims that are subject to the requirements of this policy include, but are not limited to, the following:

- claims by public entities: claims by the State or by a State department or agency or by another public entity; and
- claims for fees, wages and allowances: claims for fees, salaries or wages, mileage, or other expenses and allowances.

The College may pay the costs of replacing or repairing property of an employee when such property is damaged in the line of duty without fault of the employee; payment shall not exceed a maximum of one hundred dollars (\$100).

The designated place for service of claims, lawsuits or other types of legal process upon the College is the Administrative Services Office.

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Reviewed: May 14, 2013

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